



POLICY ON COURT RELATED SERVICES

Client understands that clinic and its providers do not work with forensic matters or court-ordered treatments.

If subpoenaed to testify or appear in court all related costs and time spent on the matter will be billed to the responsible attorney and client.

Attorney issuing the subpoena will contact the office, **at least 4 weeks in advance of the scheduled court date**. Attorney will need to schedule a defined 4-hour time block for **8:00 am to 12:00 pm** AND/OR **1:00 pm to 5:00 pm**.

STANDBY fees are billed at a flat rate for any part of an hour. "STANDBY" is described as time provider must wait for a telephonic appearance.

APPEARANCE fees are billed at a flat rate for any part of an hour. "APPEARANCE" includes time associated with telephonic testimony and/or physical presence in court/legal office building/building where deposed.

DEPOSITION fees are billed at a flat rate for any part of an hour. "DEPOSITION" includes time outside of court used to gather information as part of the discovery process.

RECORD REVIEW, SUBPOENA WRITTEN RESPONSE, REPORT WRITING fees are billed in blocks of 4-hours at a flat rate per hour. Fees to be paid in advance.

MILEAGE fees are billed at a flat rate for total travel to and from court/deposition/legal office/any other legal location to office address.

SUMMARY OF RATES OF COURT OR LEGAL-RELATED SERVICES ARE AS FOLLOWS:

BILLABLE SERVICES	Providers with degree in: MD, DO, DNP, NP, PA-C	Providers with degree in: PhD, PsyD, LCSW, LPC, LMFT, LMSW, LAC, LAMFT
CONSULTATION WITH CLIENT/ATTORNEY/ATTORNEY STAFF/LEGAL PERSONNEL	\$450 per hour	\$250 per hour
COURT TESTIMONY/PHYSICAL APPEARANCE/TELEPHONIC APPEARANCE	\$450 per hour	\$250 per hour
• STANDBY FEE FOR TELEPHONIC APPEARANCE	\$265 per hour	\$150 per hour
FEE FOR RECORDS REVIEW, SUBPOENA WRITTEN RESPONSE, REPORT WRITING	\$450 per hour (4-hour minimum)	\$250 per hour (4-hour minimum)
DEPOSITION FEE	\$650 per hour	\$450 per hour
MILEAGE FEE	\$2 per mile (total travel)	\$2 per mile (total travel)
CONCILIATION CONSULTATION (PARENTING ADVISORS, ETC)	NOT AVAILABLE	NOT AVAILABLE
THERAPEUTIC VISITATION	NOT AVAILABLE	NOT AVAILABLE

If provider is subpoenaed WITHOUT a four-week notice, Attorney issuing the subpoena will be billed for all appointments that need to be rescheduled.

Attorney issuing the subpoena will be responsible for payment of retainer services in advance and any amount not used will be returned within 15 business days AFTER final judgment in the case.

If court case is continued, the provider's office must be contacted **24-hours in advance** or the attorney issuing the subpoena will be charged for the previously blocked out four-hour period.

Copies of any clinical notes are NOT released without a judge's order. However, if ordered by the court, the provider will provide a written report and case summary with the appropriate signed consents. As listed above, the report writing fee will apply.

By signing this document (by paper or electronically), I have read, understand, and agree to the terms above. I agree that photocopies of this document are as legally binding as the original copy.

Patient Name

Patient Signature

Date

Guardian Name (if applicable)

Guardian Signature

Relationship